

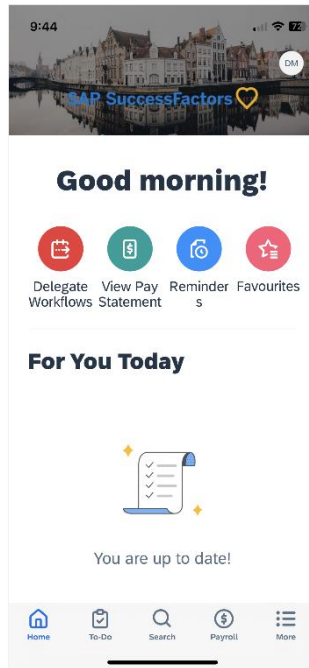
## Upload and update your profile picture

If you wish to upload and / or update a personalised photo for your SuccessFactors profile, you will need to use the mobile app as this functionality is not available using the desktop version.

Open the **SAP SuccessFactors app** on your mobile device.



1. Tap **Profile** image from the top right.
2. Tap **Edit** in the top right.



### Upload your photo

3. Tap **Take Photo** to access your device's camera to snap a photo, or
4. Tap **Choose Photo** to select a photo already on your device.

Your photo will instantly be saved to your profile.

*Please ensure your photo is work-appropriate. If unsure, check with your manager.*

