

How to setup MFA with Okta for SmartPay apps

Before using the new SmartPay apps (UKG Dimensions and SuccessFactors), you'll require:

- A. Setup of your Sodexo account by changing your first-time password (refer to QRG: 'How to set up your Sodexo account for SmartPay')
- B. Setup of Multi Factor Authentication (MFA) as outlined within this QRG. MFA is extra protection for your Sodexo account, which requires you to enter a one-time passcode (via SMS) after entering your username and password.
- C. Wait until advised by your Manager to login and begin using the SmartPay apps, also available for any further assistance as needed.







SmartPay Training

9. You will receive a text with the Okta confirmation code.

Enter this code into Enter Code.

- 10. Tap Verify.
- 11. Once the 'SMS Authentication' green tick appears, tap **Finish**.
- 12. Choose a picture as your Okta security image and tap **Create My Account**.

sodexo	Set up multifactor authentication You can configure any additional optional factor or click finish	
555	Enrolled factors SMS Authentication	Welcome to Sodexo, Bulkuser! Create your Sodero account
Receive a code via SMS to authenticate	Additional optional factors	Otak a getaler to chastle a security mage The mouthy image gave per definition associated that per en tagging
Haven't received an SMS? To try again, click Re-send code.	Okta Verify Use a push notification sent to the mobile app.	🚛 💓 🎆
Australia	Setup	
+61 041	WubiKey Insert your YubiKey and tap it to get a verification code. Setue	22 🔤 👧
Enter Code 5 0 9	Voice Call Authentication Use a phone to authenticate by following voice instructions.	12 Const Up Acc
Verity 10	Setue	

Next steps:

Okta Verify SMS authentication is now complete.

Wait to be advised when you are ready to login to your SmartPay apps, as per Instruction (C).

For access assistance

Contact Sodexo IS&T: 03 9880 6499.

