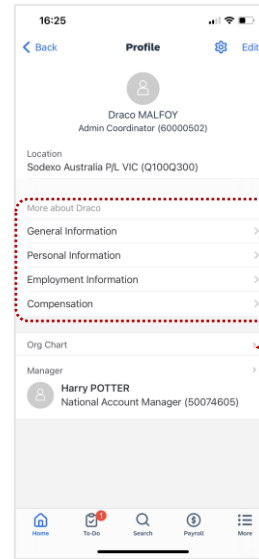
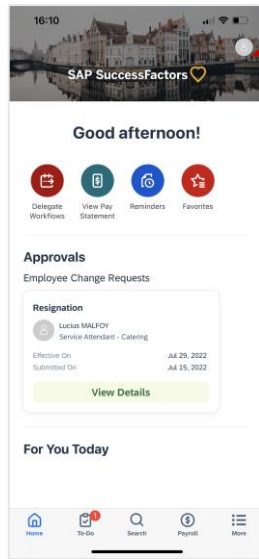


Homepage & navigation

1. Open **SAP SuccessFactors** on your mobile device to see your homepage.

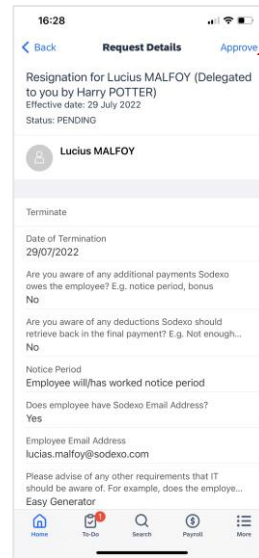
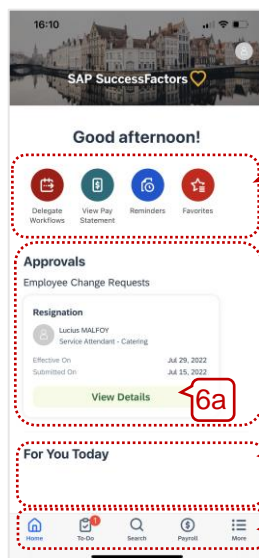


2. **Profile:** tap to see your profile.
3. Tap on any of these items to view or edit your information.
4. Tap to view the **Org Chart**.

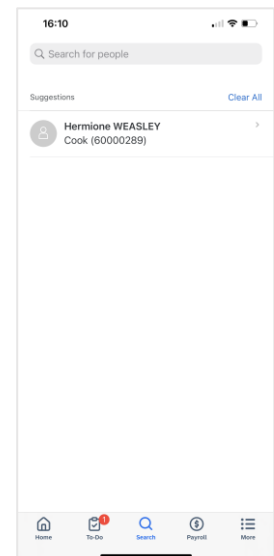
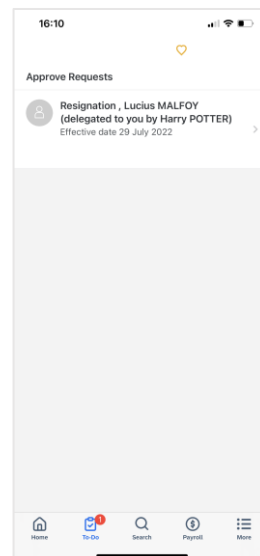
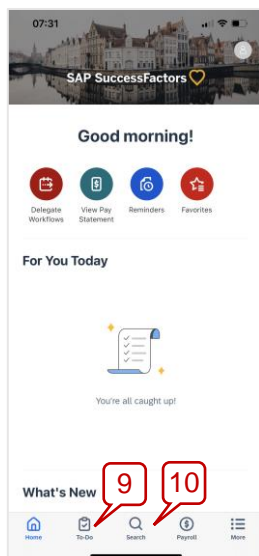


From back on the homepage:

5. **Quick Actions:** provide a shortcut to certain functions within the system that you have access to.
6. **Approvals:** lists any approvals sitting with you. Tap **View Details** and then **Approve**.
7. **For You Today:** lists all the actions assigned to you.
8. **Menu bar:** shows the different menu options you have.



9. Tap **To-Do** to see a list of tasks you need to action today.
10. Tap **Search** to search for and find other employees.



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11. Tap **Payroll** see to see your payroll information.

12. Tap **More** to edit your settings.

